

***Horticulture & Forestry
Advisory Board
Agenda***

**Thursday, September 5th, 2013
1st Floor Meeting Room
Louisville Public Library
951 Spruce St.
7:00 PM**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
- VI. Staff Update: OSAB soliciting trail additions and extensions via form
- VII. Xeric Demonstration Garden Renovation Plans
- VIII. Adjourn

***Horticulture & Forestry
Advisory Board
Minutes***

**Thursday, August 1, 2013
Library Meeting Room
951 Spruce Street**

- I. Call to Order—Vice-Chair Theresa Rounds called the meeting to order at 7:00 pm.
- II. Roll call—Board members present: Shelly Alm, Neal Griggsmiller, Erik Gustafson, Mark Newland, Theresa Rounds, Ellen Toon. Board members absent: Mike Frontczak, Beverlee White. Staff members present: Dean Johnson, Joe Stevens. City Council member present: Susan Loo. Guests: Barb Newland, Debby Fahey, Christian Dino, Cheryl Lewis, Joan Hodgson, Michael Menaker, Jennifer Strand.
- III. The agenda was approved by all members.
- IV. The minutes from the June 6, 2013 meeting were approved.
- V. Public Comment on Items not on the Agenda—Dean distributed copies of the draft landscape plan for the Hutchinson Street parking area near Louisville Elementary. He requested review and comment by HFAB members to be sent to him by the end of next week (August 9.)
Mark presented a conceptual drawing of a memorial for the Newlands' son, in an existing seating area of the Arboretum. Dean advised that the next step in the process is to obtain informal project pricing from a contractor, then approach City Council for approval.
- VI. Helburg Memorial at Police Building—Michael Menaker, spokesman for the Helburg Memorial committee, introduced the committee members present and described the proposed project. Victor Helburg was a Louisville city employee who died in the line of duty in 1915. The goal of the project is to create a memorial to him and future fallen officers in the form of a park at the Louisville police station, to be completed by October 2015, the hundredth anniversary of his death. The design, which would be



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funded through donations and presented as a gift to the City, includes a pedestrian-friendly area with shaded seating, trees, and a small fountain of natural stone. As plans progress through City Council approval and staff review, the committee will contact HFAB for recommendations regarding landscaping, plant selection, and maintenance concerns.

- VII. Pergola Dedication—was attended by about 30 people, including City staff and HFAB members. Weather was beautiful, lunch was good, site is well-maintained and sod is established. Event was enjoyed by all.
- VIII. Arboretum Planting Zones—In June, Chris had sent to HFAB members a map showing the areas designated for various tree types. Mark commented that the map was helpful for planning the family’s memorial. In general, tree species have been selected for planting in the Arboretum based on hardiness in the rather harsh conditions, as well as a trial setting for unusual or newly introduced species.
- IX. Xeric Demonstration Garden Renovation—According to Dean, the project has been entered as a 2014 CIP, and as such may be selected by City Council in November or December of this year. If it is approved, Allan Gill would then be assigned to work on the design with input from HFAB. One of the chief considerations for a new design is that it must be ‘maintenance-friendly.’ In the event the project is not approved for 2014, HFAB will discuss a ‘temporary’ design to make low-cost improvements to the garden until funds are available for extensive renovation.
- X. Discussion items for next meeting on **Thursday, September 5**—1) OSAB representative may attend meeting in order to solicit ideas for new trails (eg areas that are underserved, or need better access or linkage to existing trails.) 2) Xeric demonstration garden renovation plans.
- XI. The meeting was adjourned at 8:15 pm.

Memorandum

To: Horticulture and Forestry Advisory Board
From: Open Space Advisory Board (OSAB)
Date: September 5th 2013
Re: Parks and Open Space Trails Recommendations

The City of Louisville Parks & Recreation Department and the Open Space Advisory Board (OSAB) are soliciting recommendations for new trail connections. Attached please find a "Trails Recommendation Form" which you can submit to City staff so that your ideas are recorded. This form is also available on the City's webpage and on the Fans on Louisville Open Space Facebook page. If you would prefer to discuss trail recommendation with a board member please join us at the following locations and times:

Louisville Public Library (951 Spruce Street) on Wednesday, September 18th from 5-8:00 pm
Louisville Recreation Center (900 Via Appia) on Thursday, September 19th from 5-7:30pm

Next Steps:

1. After soliciting recommendations from the public, City staff will compile recommendations and present findings to OSAB for discussion and prioritization. Factors considered in the OSAB's prioritization include, but are not limited to, the following: Compliance with the Open Space Mission, public benefit and the Parks, Open Space and Trails Comprehensive Master Plan trail recommendations.
2. OSAB recommendations will be further evaluated by staff. Factors considered in staff evaluation will include, but are not limited to, the following: OSAB recommendations, public comments, compliance with the Americans with Disabilities Act (ADA), construction constraints, project costs, partnership possibilities and timeline.
3. Final staff recommendations will be presented to OSAB and submitted in the 2015-2020 Capital Improvements Project (CIP) process. The CIP's will be reviewed by the City Manager's office with final approval through City Council.

Please help us improve the trail system in Louisville by submitting your recommendations and encouraging your neighbors to do so as well!

TRAIL RECOMMENDATIONS

Name: _____
Phone: _____
Email: _____

TRAIL RECOMMENDATION:

1) Trail location description (and/or draw trail on map located on back of this worksheet):

2) Why would this be a good addition to the trail system?

3) Type of trail (please circle preference)

Gravel Path/ Concrete/ Stairs/ Natural Surface/ No Preference/ Other: _____

4) How would you use this trail (check all that apply)?

Walking Running Commuting Biking
 Bird Watching Hiking Wildlife Viewing
 Dog Walking Rollerblading Mountain Biking

5) What Open Space properties do you use? How do you use it? How often?

6) Did you mark this trail location on the map? (please circle)

Yes or No

THANKS FOR SHARING YOUR IDEAS WITH US!

Please send completed forms to: City of Louisville Parks and Recreation Department, Attention Open Space, 749 Main Street, Louisville, CO 80027

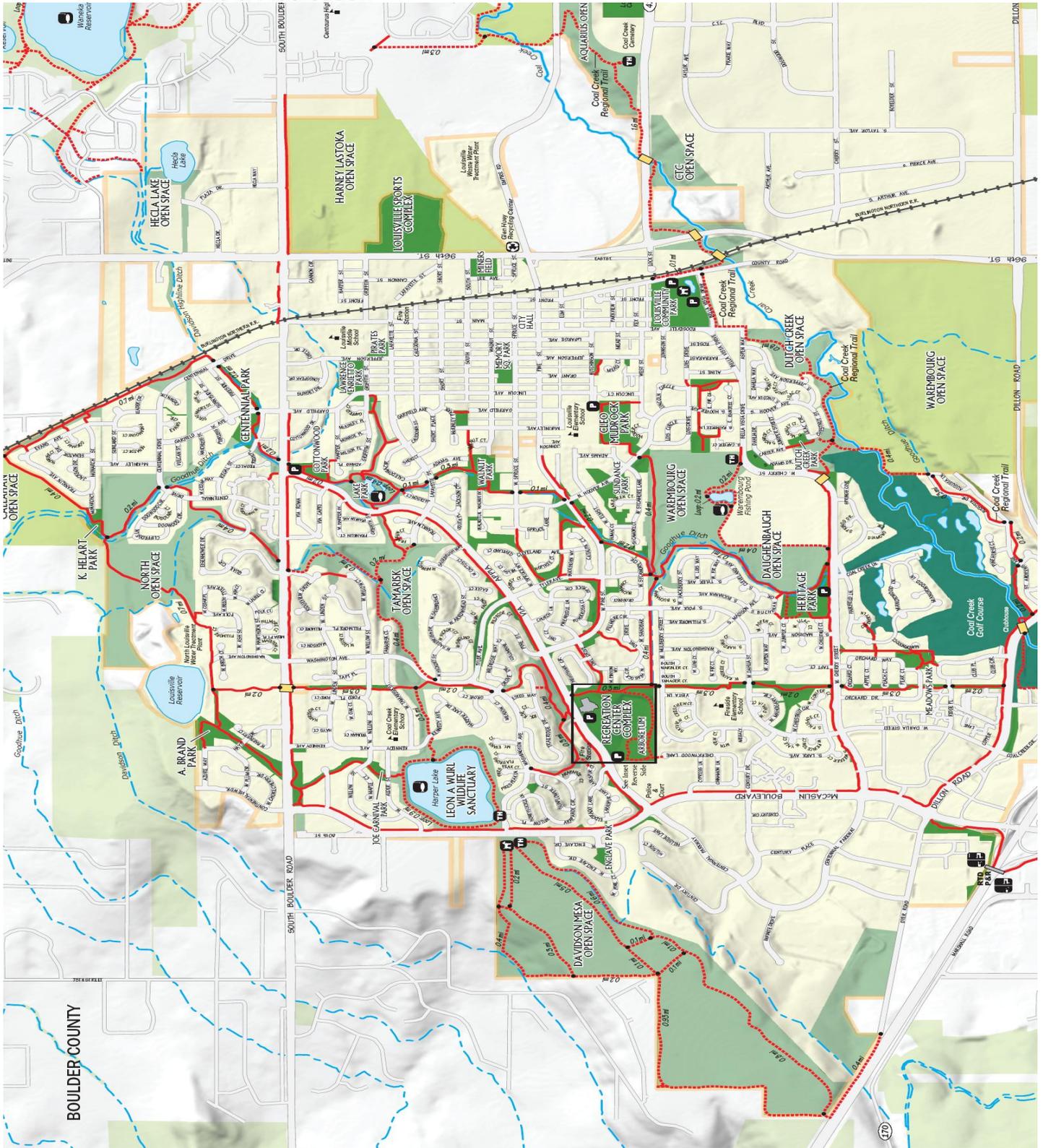
Would you like to be contacted for upcoming trail maintenance volunteer opportunities?

Yes No If yes, please provide email:



City of Louisville

Parks & Recreation



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